



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucena, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

MICHAEL ANTHONY S. BALMES
Owner
QUEZONIAN SOFTWARE DEVELOPER AND IT SERVICES
Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2026-03-0163** are already approved so **NOTICE** is given to **QUEZONIAN SOFTWARE DEVELOPER AND IT SERVICES** for the purchase of **Subscription Expenses** requested by **F. PASUMBAL – MIS** with **PR No. 2026-03-0820**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DTech
University President

I acknowledge receipt of this Notice on :

MAR 27 2026

Name of the Representative of the of the Bidder: **QUEZONIAN SOFTWARE DEVELOPER AND IT SERVICES**

Authorized Signature:

